

**Oahe Child Development Center
Policy Council Meeting Minutes
Monday, February 26, 2024**

Policy Council Members Present: Ona Arnold, Tina Baker, Cassandra Chambers, Terri Mehlhaff, Anna Parsons, Rayleen Rageth, Mariah Schnabel, Alicia Sevier

OCDC Staff Present: Pat Hoffman, Sue Glodt, Kim Leiferman, Lori Schocker

Call to Order: 6:00 pm

Quorum Established: 6:00 pm

Approval of Agenda: Motion to approve agenda with the addition of Staff Retention Incentive under New Business made by Terri, 2nd by Mariah, motion carried.

Announcements:

ACF-PI-OHS-24-01: Sue shared the information from the program instruction regarding federal reporting guidelines and deadlines.

Consent Agenda:

Minutes

EHS Monthly Report

HS Monthly Report

Meals/ Snacks

Financial Statement

Credit Card Statement

Motion to approve Consent Agenda made by Alicia, 2nd by Rayleen, motion carried.

Board Report: Alicia gave a report regarding items discussed at the Board meeting.

Old Business:

None

New Business:

School Readiness and Family Engagement Plan: Pat gave a detailed account about the plan. Motion to approve plan made by Terri, 2nd by Alicia, motion carried.

2024 Community Assessment: Sue gave a report of the assessment. Motion to approve Community Assessment made by Alicia, 2nd by Anna, motion carried.

ERSEA: Pat stated no changes were recommended to the ERSEA policy and reviewed recommendations for changes in the point system. Motion to approve ERSEA policy and point sheet made by Tina, 2nd by Cassandra, motion carried.

SDHSA Board Report: Rayleen gave a report on items covered at the last SDHSA meeting.

Recommendation for Hire-Teacher Assistant: Recommendation to hire Cheyenne Totton as a teacher assistant. Motion to approve hire made by Terri, 2nd by Rayleen, motion carried.

Staff Retention Incentive: Recommendation to give staff retention incentive to staff. Motion to approve staff retention incentive made by Terri, 2nd by Tina, motion carried.

Training:

Home Based Education-Lori: Lori shared how Early Head Start services are provided along with other details of her job duties.

Motion to adjourn at 6:30 pm made by Rayleen, 2nd by Mariah, motion carried.

Next Meeting-March 25, 2024, 5:30 p.m. Dinner, 6:00 p.m. Business Meeting